

# Recreation Handbook

*A Guide for Students & Parents*



## *About This Handbook*

FOR OVER FORTY YEARS our school has been a leader in dance education. We believe that our success comes because of providing solid training and quality service, along with an underlying belief in the strength of our organization. We have created this handbook to offer our dancers and their parents a clear understanding of our school.

**Dates and/or expenses listed in this handbook are subject to change.  
Please check your email regularly for updates.**

## FOR OUR DANCERS

Welcome to Concord Dance Academy. The first step to becoming a successful dancer is making a solid commitment to your classes, rehearsals, and performances. Strong technique is a key ingredient and class is where you develop that technique. Come to each class prepared to learn and without personal distractions. Class time is your chance to focus on yourself, so try to leave your concerns or worries at the studio door. True progress is made when you look at each class, rehearsal, or performance as an opportunity to become better at what you love to do. Dance full out, stretch a little further, become more aware of your technique, and make the most of every class.

Respect for the teachers and choreographers you work with is essential. Listen to each correction given, whether it's directed to you or another dancer. A correction is an honor; it shows you how much a teacher cares about your progress as a dancer. Always say thank you when a teacher or choreographer offers you constructive criticism. Nothing can stop those students who apply themselves in every class and appreciate their teachers' knowledge and experience.

## FOR THE PARENTS: "WE'RE IN THIS TOGETHER"

We believe that a child's success depends on the support of his/her parents or guardians. Because your commitment to the process makes an enormous difference, we encourage you to be a part of your child's dance education.

Our program relies on a positive atmosphere for our faculty, students, and their parents; it promotes a positive learning experience for all involved. Cooperation between all parents is expected. Showing respect for the other parents, along with the students and faculty, makes an important impression on the children. You are a role model for your child in how to interact with others in a professional setting.

Your child's presence at all classes, rehearsals, and performances is imperative. The spirit of teamwork and the lesson of dedication are a big part of our school's educational process.

Parents and teachers may look at a child's learning from different perspectives. However, they share a common goal: to assure that every child receives the best possible training, both physically and mentally. Mutual respect between our faculty and our dancers' parents provides the children with the ultimate care and education.

# DRESS CODE REQUIREMENTS

\*\*All shoes, excluding hip hop converse, may be purchased through the CDA Office.\*\*

## ALL COMBO CLASSES (Ages 2-7)

	Uniform	Tap Shoes	Ballet Shoes
Girls	Black CDA logo leotard, pink tights	Capezio Shiny Tap Shoe Style N625C	Capezio <b>pink</b> ballet shoe Style Lily (212C)
Boys	All black shorts or pants, black shirt	Capezio Tie Tap Shoe Style 443C	Capezio <b>black</b> ballet shoe Style Lily (212C)

## BALLET 7-10 AND 10+

	Uniform	Ballet Shoes
Girls	Black leotard, pink tights, skirts permitted	Capezio <b>pink</b> ballet shoe Style Lily (212C or 212W)
Boys	Black shorts or fitted pants, black shirt	Capezio <b>black</b> ballet shoe Style Lily (212C or 212W)

## LYRICAL 7-10 AND 10+

	Uniform	Lyrical Shoes
Girls	Black leotard with pink/suntan stirrup tights or black leggings/shorts with an all-black shirt	Capezio <b>Nude</b> footUndeez Style H07 or H07C
Boys	Black shorts/pants, all-black shirt	Capezio <b>Nude</b> footUndeez Style H07 or H07C

## TAP 7-10 AND 10+

	Uniform	Tap Shoes
Girls	Black leotard with pink/suntan/black tights or black leggings/shorts with an all-black shirt	Capezio <b>Black</b> Tic Tap Toe Tap Shoe Style 443 or 443C
Boys	Black shorts/pants, all-black shirt	Capezio <b>Black</b> Tic Tap Toe Tap Shoe Style 443 or 443C

## JAZZ 7-10 AND 10+

	Uniform	Jazz Shoes
Girls	Black leotard with pink/suntan/black tights or black leggings/shorts with an all-black shirt	Capezio <b>Caramel</b> E-Series Jazz Slip On Style EJ2 or EJ2C
Boys	Black shorts/pants, all-black shirt	Capezio <b>Black</b> E-Series Jazz Slip On Style EJ2 or EJ2C

## HIP HOP ALL AGES

	Uniform	Hip Hop Shoes
Girls	Hip hop t-shirt (required for all performances), black leggings/shorts	Converse All-Star <b>Black</b> high tops
Boys	Hip hop t-shirt (required for all performances), black pants/shorts	Converse All-Star <b>Black</b> high tops

## KARATE

Karate uniforms can be purchased through the karate instructor at the first class.

# FOR DANCERS & PARENTS

## Communication

Email is a major form of communication. It is imperative that we have your current email address and any changes to your email address that occur during the year. Please check your email DAILY! If you do not have email, or you are having problems with your computer, it is your responsibility to check with the office for updated information. Please add your child's email as well. If you are allowed to accept email at your work email address, include that as well.

## Classes

Classes meet weekly beginning September 16<sup>th</sup> up until our last week of classes May 19<sup>th</sup> – 23<sup>rd</sup> (last day of Saturday classes is May 17<sup>th</sup>.) Our studio follows the Concord School District for vacations and weather closures. Attached to this packet is our current calendar of proposed closures for the year.

It is important to attend as many, if not all, classes for the year as we spend class time preparing for upcoming performances. Missed classes may cause a student to fall behind in choreography and cause undue stress while trying to catch up as well as delay learning for other class members.

**If missing class is unavoidable, you must notify the office by email.**

## Rehearsal & Other Information

Rehearsals are an important part of the commitment to our school.

We use rehearsals as a time to prepare and give students a chance to become familiar with the stage before any of our performances.

It is imperative that students are at all rehearsals and shows at least 30 minutes before start time. This gives them the chance to settle in before it is their turn to perform.

We ask that all students wear their normal classroom attire (mentioned above) to rehearsals unless otherwise specified. All hair must be secured back from their face in a secure performance bun for rehearsals.

**It is expected that all dancers will be always on their best behavior during rehearsals and work as team players.**

## Tuition & Expense Policy

All monthly tuition payments will be auto withdrawn on the 1<sup>st</sup> of each month or paid in cash by the 5<sup>th</sup>. **Any payment received after the 5<sup>th</sup> of the month is subject to a \$30 or 10% of your balance late fee, whichever is greater.** Your auto-pay will cover all expenses.

# A FINAL NOTE

Welcome to the Concord Dance Academy!

*We are looking forward to another wonderful year with wonderful students!!*

## **All upcoming performance/event dates for CDA students:**

Classes begin: **September 16th**

Christmas Parade: Saturday, November 16

Holiday Show Rehearsal: Tuesday, December 3 (5:30PM)

**Combo classes begin at 5:00pm**

Holiday Show Dress Rehearsal: Thursday, December 5 (5:30PM)

**Combo classes begin at 5:00pm**

Holiday Shows: Saturday, December 7 (1 and 6 PM) & Sunday, December 8 (1 PM)

Recital Rehearsal: Tuesday, May 27 (4:30PM)

Recital Dress Rehearsal: Thursday, May 29 (4:30PM)

Recital: Saturday, May 31 (12 PM)

Last updated 07/08/24

# CDA 2023 Hip Hop Attire

## Boys Black Joggers or Shorts

- Shorts can have a white stripe.

## Girls Black Leggings or Black Shorts

- All girls should come to class with their hair in a ponytail, if hair is too short then hair should be pulled off face in barrette.

## Sneakers – Converse All-Star black high tops

**Competition students DO NOT buy sneakers yet.** Students are to wear clean sneakers to class until costume is decided and what sneakers everyone is to purchase.

- These can be purchased at the following stores:
  - Converse Store
  - Amazon.com
  - Journey's
- Converse run a half size larger than your regular shoe size.



## Black Hip Hop T – Shirt All

- Shirts should be ordered at Custom Ink.
  - <https://www.customink.com/g/wqw0-00cs-g6ay>
  - Type in the above link to order.
- **All orders will ship to teacher and will be handed out in class mid-October.**
- Please have your child wear a black t-shirt to class until orders arrive.
- There will be no direct shipment this year as it holds up orders.
- When ordering put in the notes students name, class day & time.

CONVERSE SIZE CHART			
UK Size	US Men's Size	US Women's Size	European Size
3	3	5	35
4	4	6	36.5
5	5	7	37.5
6	6	8	39
7	7	9	40
8	8	10	41.5
9	9	11	42.5
10	10	12	44
11	11	13	45
12	12	14	46.5



# Concord Dance Academy

## 2023-2024

### Dance Year Calendar

- All Students
- Competition Team
- Studio Closed

August 23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 24						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 24						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 24						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 16	Open House, Comp Parent Meeting
Aug 19	Open House
Sept 11	First Day of Competition Classes
Sept 17	Gala
Sept 18	First Day of Recreation Classes
Oct 31	Halloween - Studio Closed
Nov 18	Christmas Parade
Nov 22 - Nov 26	Thanksgiving Break - Studio Closed
Nov 28	Holiday Spectacular Rehearsal
Nov 30	Holiday Spectacular DRESS Rehearsal
Dec 2	Holiday Spectacular Performance (1pm & 6pm)
Dec 3	Holiday Spectacular Performance (1pm)
Dec 23 - Jan 1	Holiday Break - Studio Closed
Jan 14	Mock Competition
Jan 15	Martin Luther King Jr. Day - Studio Closed
Jan 20	Rhythm of the Night
Feb 2 - Feb 4	Dancers Inc. (Concord)
Feb 9 - Feb 11	KAR (Nashua)
Feb 16 - Feb 18	Groove (Concord)
Feb 25 - Mar 3	Writer Break - Studio Closed
Mar 8 - Mar 10	Showbiz (Concord)
Mar 15 - Mar 17	Rainbow (Nashua)
April 5 - April 7	Elite Dance Challenge (Concord)
April 21 - April 26	Spring Break - Studio Closed
May 11	In Class Dress Rehearsal - Saturday Classes
May 13 - May 17	In Class Dress Rehearsal
May 18	Last Day of Saturday Classes/Graduation
May 18	Competition Team Auditions
May 20 - May 24	Last Week of Classes/Graduation
May 27	Memorial Day - Studio Closed
May 28	Recital "All Black" Rehearsal
May 30	Recital DRESS Rehearsal
June 1	Recital 12pm
June 3 - June 21	Summer Intensive
June 24 - July 5	Studio Closed
July 8 - July 26	Summer Intensive Cont.
July 22 - July 26	Dance Camp

**CDA PERFORMANCE FEES  
2024-2025  
(Recreational program)**

*We have two major performances each year - the Holiday Spectacular in December and recital in the spring. While all recreational classes will participate in the recital, only some classes will be asked to participate in the Holiday Show. Those groups will be announced at the end of September.*

<p><b>Holiday Show Costume Rental</b> <i>Includes use of (1) costume plus the purchase of (1) pair of tights. Costumes must be returned after the show.</i></p>	\$50	Due: 10/01/2024
<p><b>Holiday Show Participation Fee/Ticket Package</b> <i>Includes (2) tickets for each show the student performs in. Additional tickets must be ordered separately in advance at a cost of \$25 per ticket.</i></p>	\$150	Due: 11/01/2024
<p><b>Recital Costume Fee</b></p>	\$90 <i>Two payments of \$45.00 each</i>	Due: 12/01/24 – 50% deposit Due: 02/01/25 – remainder
<p><b>Recital Ticket Package</b> <i>Includes (4) tickets per family and (1) T-shirt. Additional tickets or live stream codes must be ordered separately (\$25 each).</i></p> <p><i>For families with multiple children, the following fees will be charged instead of the \$120 fee. These adjusted fees still include (4) tickets per family, and (1) T-shirt per child:</i></p>	\$120  <i>\$145 for 2 children \$165 for 3 children \$185 for 4 children</i>	Due: 04/01/2025
<p><b>Annual Registration Fee</b></p>	\$40/student	Due: 05 /01/2025

***Due to fluctuating costs for the rental of space at our performance locations, there may be an increase in these posted fees.  
\*\*Updated 6/5/2024\*\****