

Recreation Handbook

A Guide for Students & Parents



About This Handbook

FOR FORTY-FIVE YEARS our school has been a leader in dance education. We believe that our success comes because of providing solid training and quality service, along with an underlying belief in the strength of our organization. We have created this handbook to offer our dancers and their parents a clear understanding of our school.

**Dates and/or expenses listed in this handbook are subject to change.
Please check your email regularly for updates.**

FOR OUR DANCERS

Welcome to Concord Dance Academy. The first step to becoming a successful dancer is making a solid commitment to your classes, rehearsals, and performances. Strong technique is a key ingredient and class is where you develop that technique. Come to each class prepared to learn and without personal distractions. Class time is your chance to focus on yourself, so try to leave your concerns or worries at the studio door. True progress is made when you look at each class, rehearsal, or performance as an opportunity to become better at what you love to do. Dance full out, stretch a little further, become more aware of your technique, and make the most of every class.

Respect for the teachers and choreographers you work with is essential. Listen to each correction given, whether it's directed to you or another dancer. A correction is an honor; it shows you how much a teacher cares about your progress as a dancer. Always say thank you when a teacher or choreographer offers you constructive criticism. Nothing can stop those students who apply themselves in every class and appreciate their teachers' knowledge and experience.

FOR THE PARENTS: "WE'RE IN THIS TOGETHER"

We believe that a child's success depends on the support of his/her parents or guardians. Because your commitment to the process makes an enormous difference, we encourage you to be a part of your child's dance education.

Our program relies on a positive atmosphere for our faculty, students, and their parents; it promotes a positive learning experience for all involved. Cooperation between all parents is expected. Showing respect for the other parents, along with the students and faculty, makes an important impression on the children. You are a role model for your child in how to interact with others in a professional setting.

Your child's presence at all classes, rehearsals, and performances is imperative. The spirit of teamwork and the lesson of dedication are a big part of our school's educational process.

Parents and teachers may look at a child's learning from different perspectives. However, they share a common goal: to assure that every child receives the best possible training, both physically and mentally. Mutual respect between our faculty and our dancers' parents provides the children with the ultimate care and education.

DRESS CODE REQUIREMENTS

****All shoes, excluding hip hop converse, may be purchased through the CDA Office. ****

Hair must be pulled back and secured from face for all classes and in a bun for ballet.

ALL COMBO CLASSES (Ages 2-7)

	Uniform	Tap Shoes	Ballet Shoes
Girls	Black CDA logo leotard, pink tights	Capezio Shiny Tap Shoe Style Jr. Tyette (N625C)	Capezio light pink leather ballet shoe Style Hanami (2038C)
Boys	Black shorts or fitted pants, black shirt	Capezio Black tie tap shoe Style Downtown Tap (473C)	Capezio black ballet shoe Style Daisy (205C)

BALLET 7-10 AND 10+

	Uniform	Ballet Shoes
Girls	Black leotard, pink tights, skirts permitted	Capezio light pink leather ballet shoe Style Hanami (2038C or 2038W)
Boys	Black shorts or fitted pants, black shirt	Capezio black ballet shoe Style Daisy (205C or 205)

JAZZ 7-10 AND 10+

	Uniform	Jazz Shoes
Girls	Black leotard with pink/suntan/black tights or black leggings/shorts with an all-black shirt	Capezio Caramel E-Series Jazz Slip On Style EJ2 or EJ2C
Boys	Black shorts/pants, all-black shirt	Capezio Black E-Series Jazz Slip On Style EJ2 or EJ2C

TAP 7-10 AND 10+

	Uniform	Tap Shoes
Girls	Black leotard with pink/suntan/black tights or black leggings/shorts with an all-black shirt	Capezio Black tie tap shoe Style Downtown Tap (473C or 473)
Boys	Black shorts/pants, all-black shirt	Capezio Black tie tap shoe Style Downtown Tap (473C or 473)

LYRICAL 7-10 AND 10+

	Uniform	Lyrical Shoes
Girls	Black leotard with pink/suntan stirrup tights or black leggings/shorts with an all-black shirt	Capezio Nude footUndeez Style H07 or H07C
Boys	Black shorts/pants, all-black shirt	Capezio Nude footUndeez Style H07 or H07C

ACRO

	Uniform	Shoes
Girls	Black leotard with footless tights or black leggings/shorts. NO T-SHIRTS	Bare feet
Boys	Black shorts/pants, all black shirt TUCKED IN	Bare feet

HIP HOP ALL AGES

	Uniform	Hip Hop Shoes
Girls and Boys	Hip hop t-shirt (required for all performances), black leggings/shorts	Converse All-Star Black high tops

KARATE

	Uniform	Shoes
Girls and Boys	Uniform can be purchased through the karate instructor at the first class	Bare Feet

FOR DANCERS & PARENTS

Communication

Email is a major form of communication. It is imperative that we have your current email address and any changes to your email address that occur during the year. Please check your email DAILY! If you do not have email, or you are having problems with your computer, it is your responsibility to check with the office for updated information. Please add your child's email as well. If you are allowed to accept email at your work email address, include that as well.

Classes

Classes meet weekly beginning September 15th up until our last week of classes May 18th – 22nd (last day of Saturday classes is May 16th.) Our studio follows the Concord School District for vacations and weather closures. Attached to this packet is our current calendar of proposed closures for the year.

It is important to attend as many, if not all, classes for the year as we spend class time preparing for upcoming performances. Missed classes may cause a student to fall behind in choreography and cause undue stress while trying to catch up as well as delay learning for other class members.

If missing class is unavoidable, you must notify the office by email.

Rehearsal & Other Information

Rehearsals are an important part of the commitment to our school.

We use rehearsals as a time to prepare and give students a chance to become familiar with the stage before any of our performances.

It is imperative that students are at all rehearsals and shows at least 30 minutes before start time. This gives them the chance to settle in before it is their turn to perform.

We ask that all students wear their normal classroom attire (mentioned above) to rehearsals unless otherwise specified. All hair must be secured back from their face in a secure performance bun for rehearsals.

It is expected that all dancers will be always on their best behavior during rehearsals and work as team players.

Tuition & Expense Policy

All accounts must have a card on file in their Studio Director account and must be opted in to Auto pay. All monthly tuition payments will be auto withdrawn on the 1st of each month or must be paid in cash. **Any payment received after the 1st of the month is subject to a \$30 or 10% of your balance late fee, whichever is greater.**

A FINAL NOTE

Welcome to the Concord Dance Academy!

We are looking forward to another wonderful year with wonderful students!!

All upcoming performance/event dates for CDA students:

Classes begin: **September 15th**

Christmas Parade: Saturday, November 15

Holiday Show Rehearsal: Tuesday, December 2 (5:30PM)

Combo classes begin at 5:00pm

Holiday Show Dress Rehearsal: Thursday, December 4 (5:30PM)

Combo classes begin at 5:00pm

Holiday Shows: Saturday, December 6 (1 and 6 PM) & Sunday, December 7 (1 PM)

Recital Rehearsal: May 26 (4:30 PM)

Recital Dress Rehearsal: May 28 (4:30PM)

Recital: May 30 (12 PM)

CDA PERFORMANCE FEES

2025-2026

(Recreational program)

We have two major performances each year - the Holiday Spectacular in December and Recital in the spring. While all recreational classes will participate in the recital, only some classes will be asked to participate in the Holiday Show. Those groups will be announced at the end of September.

Holiday Show Costume Rental <i>Includes use of (1) costume plus the purchase of (1) pair of tights. Costumes must be returned after the show.</i>	\$50	Due: 10/01/2025
Holiday Show Participation Fee/Ticket Package Includes (2) tickets for each show the student performs in. Additional tickets must be ordered separately in advance at a cost of \$25 per ticket.	\$160	Due: 11/01/2025
Recital Costume Fee	\$90 Two payments of \$45.00 each	Due: 12/01/25 – 50% deposit Due: 02/01/26 – remainder
Recital Ticket Package Includes (4) tickets per family and (1) T-shirt. Additional tickets or live stream codes must be ordered separately (\$30 each). For families with multiple children, the following fees will be charged instead of the \$160 fee. These adjusted fees still include (4) tickets per family, and (1) T-shirt per child:	\$160 \$185 for 2 children \$210 for 3 children \$235 for 4 children	Due: 04/01/2026
Annual Registration Fee	\$50/student	Due: 05 /01/2026

Due to fluctuating costs for the rental of space at our performance locations,
there may be an increase in these posted fees.
****Updated 7/24/2025***